

ENROLLMENT FOR MEDICARE CERTIFICATION WHEN A FACILITY IS ALREADY MEDICAID CERTIFIED

When applying for Medicare certification The Kansas Department for Aging and Disability Services (KDADS) will determine if a full survey will be necessary. However, if a facility has recently been surveyed, a full survey may not be required.

APPLICATION FORMS:

The following forms are required to participate in the Medicare program:

| # OF COPIES | FORM NUMBER AND NAME | WEBSITE: |
|-------------|--|---|
| 2 | CMS-671 "Skilled Nursing Facility Application for Medicare and Medicaid" | http://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS671.pdf |
| 2 | CMS-1561 "Health Insurance Benefits Agreement" | http://www.cms.gov/Medicare/CMS-Forms/CMS-Forms/Downloads/CMS1561.pdf |
| 2 | HHS-690 "Assurance of Compliance" | http://www.hhs.gov/forms/HHS690.pdf |
| 1 | "Office of Civil Rights" packet | http://www.hhs.gov/ocr/civilrights/clearance/ocr_mctap.pdf |
| 1 | *CMS-855A "Medicare Enrollment Application" | www.cms.gov/Medicare/CMS-Forms/CMS-Forms/.../cms855a.pdf |

Hardcopies of these forms are available by contacting Tina Lewis at (785) 296-1260 or by email at tina.lewis@kdads.ks.gov.

Send all completed forms plus a cover letter indicating the effective date of Medicare participation to: Tina Lewis, KDADS, 612 S. Kansas Ave, Topeka, Kansas 66603.

* CMS-855A, "Medicare Enrollment Application" booklet:

- You will need to contact your MAC for a copy of the CMS-855A booklet or go to the website listed above to download a copy. KDADS does not provide copies of these booklets.
- Contact your MAC if you have any questions regarding completion of this CMS-855A booklet.
- Do not send your completed CMS-855A booklet to KDADS. Send it to your MAC.